

## EHR v2 'Getting Started'

November 19, 2013

### 1. Change / Update Login/Passwords:

Password must include: 8 characters total including 1 uppercase letter, 1 lowercase letter, 1 number and 1 special character.

- Recorded Training: [How to Update your MediSYS EHR/eRx v1 Password](#)

### 2. Identify Forms:

Identify actively used forms for MediSYS EHR support to transfer to v2.

### 3. Schedule Your Update:

Contact Us - MediSYS EHR

**Birmingham** [ehr@medisysinc.com](mailto:ehr@medisysinc.com) / 205.380.2003 (or)

**Montgomery** [ehrsupport@medisys.md](mailto:ehrsupport@medisys.md) / 334.277.6208 to schedule update.

### 4. Attend Training:

While most tasks and functions are very similar to v1.0, we recommend that you watch pre-recorded videos:

- a. Recorded Training Videos: [\(CLICK HERE TO VIEW ALL AND WATCH\)](#)

MediSYS eRx v2 Training Video

MediSYS EHR v2 - 'Changes from v1' (updated 11/4/13)

MediSYS EHR v2 – Constitutionals, PSFH, ROS, Exam, Orders, Assessment, Prescriptions

### 5. Prepare Workstations/Mobile Devices:

MediSYS EHR v2.0 can be accessed from any major internet browser without having the application loaded on the workstation. This allows for complete access from mobile devices, laptops, and other workstations with high-speed internet.

**Internet Requirement:** 802.11b/g compatible router(s), Broadband Highest Available Bandwidth. Overall bandwidth speed will impact performance. High Speed Internet Access (Cable/DSL) with maximum allowable upload; 6 – 10 MB download preferred for optimal performance.

- a. Do an internet speed test at: <http://www.speakeasy.net/speedtest/>
- b. Install latest operating system (OS) updates and select option to automatically install OS updates. [Windows](#)

**PLEASE NOTE:** *If you are using an Ipad, we recommend that you DO NOT upgrade the operating system (OS) to 7.0.3 at this time.*

- c. Configure Internet Browser:
- Add [\\*.medconnect-inc.com](http://*.medconnect-inc.com) to popup blocker
  - Add [\\*v2prod.medconnect-inc.com](http://*v2prod.medconnect-inc.com) to pop-up blocker

**PLEASE NOTE:** *It is not necessary to change your DEFAULT browser when you download an alternate browser for MediSYS EHR v2. If you access MediSYS PM M2, you will need your default browser to be Internet Explorer.*

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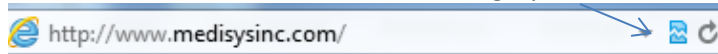
**Internet Explorer:** Internet Options, Security, Trusted Sites, Add <https://medconnect-inc.com> . AND Internet Options, Privacy, Pop Up Blocker – Settings, Add \*.medconnect-inc.com and [v2prod.medconnect-inc.com](http://v2prod.medconnect-inc.com)

**Google Chrome:** Click Chrome menu on browser toolbar, select Settings, Show Advanced Settings, In "Privacy" section, click Content settings, In "Pop-ups" section, click Manage Exceptions, Click in "Add a new hostname.." field and type [\[\\*\].medconnect-inc.com](http://*.medconnect-inc.com) and [v2prod.medconnect-inc.com](http://v2prod.medconnect-inc.com), Ensure "Allow" is displaying in Behavior box for [\[\\*\].medconnect-inc.com](http://*.medconnect-inc.com) Click Done

**Firefox:** Click on 'Firefox' button at top left, Select Tools, Options, Content, Click Exceptions by Block pop up and load images, type in [\\*.medconnect-inc.com](http://*.medconnect-inc.com) and [v2prod.medconnect-inc.com](http://v2prod.medconnect-inc.com), click OK.

**Safari:** Safari for Mac OS has no per-website control over blocking popup windows. Popups are either blocked, or they are enabled. To allow all popups: From the Safari menu, ensure the **Block Pop-Up Windows** option is **not** checked. **Note:** To block pop-ups once again, check Block Pop-Up Windows in the Safari menu. You can use a keyboard shortcut: [command key]-K.

- Check to ensure 'compatibility mode' located to right of the URL address field, next to 'Refresh' button is disabled. If the compatibility mode is brighter than the other buttons it is enabled, click the button to gray-out/disable.



- Tips: Spell Check is browser dependent.
- Internet Explorer:
  - Use the latest versions (IE9 or IE10). IE7 and IE8 are not version 2 friendly and not recommended.
  - We recommend that you DO NOT upgrade to IE11 at this time due to issue with scanning.
  - Clients with Windows XP can't go any higher than IE7 – so XP users would need to use Firefox or Chrome as their default browser for the MediSYS EHR v2 link.

**d. Adobe Reader:** Download and install Adobe Reader - free at:

<https://get.adobe.com/reader/>

- Open Adobe Reader
  - In Windows: Edit, Preferences, Page Display, Zoom select: "fit width"
  - In MAC: Adobe Reader, Preferences
    - Firefox Adobe Settings:
      - Click Firefox, OPTIONS, APPLICATIONS
      - Portable Document Format (PDF) – change this to 'Use Adobe Acrobat (In Firefox)'
- Install Adobe flash player free at <http://get.adobe.com/flashplayer/>
- Because Adobe does not offer their program in 64bit, if using IE9 or IE10, set IE to run 32 bit:

<http://windows.microsoft.com/en-US/windows-vista/32-bit-and-64-bit-Windows-frequently-asked-questions>

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e. **SCANNING:**

- Internet Explorer: We recommend that you do NOT upgrade to IE11 at this time due to issue with scanning. We are currently making modifications for IE11. In the meantime, if you have already upgraded to IE11, please follow the steps below in order scan. If you are unable to perform these steps, you may need to contact your local IT for assistance. (If the computer is shut down, these steps will have to be repeated so it is opened on the desktop.)

1. Click on 'Tools'
2. Click on the F12 developer tools
3. The first option on the left is 'Document Mode', switch that to 10
4. Minimize that screen and keep it open on the desktop at all times.

**\*Quick Tip\*** If you are having issues with scanning, try clicking the 'click to disable scanner options' button and see if this fixes your issues.